

**TOWN OF POMFRET
ZONING BOARD OF APPEALS
MEETING MINUTES
MONDAY, NOVEMBER 21, 2011 AT 7:00 PM
POMFRET SENIOR CENTER**

Present: Board Members James Robbins, Elizabeth Cartier, Richard Galante, David Smutnick and Alternate Allison Gardner.

Absent: Board Members Raymond McCarraher, Alternates Barry Jessrun and Kevin Vernon; Staff James Rabbitt, AICP and ZEO Ryan Brais.

I. REGULAR MEETING

- A. Seat Alternates – Allison Gardner was seated for R. McCarraher.
- B. Citizen's Comments – N/A
- C. Items to Add to Agenda – N/A
 - J. Robbins did welcome David Smutnick to the board. A. Gardner congratulated J. Robbins on his re-election.
- D. Approve Minutes of October 24, 2011 – E. Cartier made a motion to approve the minutes as presented. R. Galante seconded the motion and it was approved unanimously. There was one abstention.

II. NEW BUSINESS

- A. Acceptance of New Application(s) – N/A

III. CURRENT BUSINESS

- A. Correspondence – N/A
- B. Board Update and Year End Business
 - 1. Nomination/election of officers – J. Robbins opened the floor for nominations. E. Cartier nominated J. Robbins for Chairman. D. Smutnick seconded the motion. E. Cartier made a motion to close the nomination for Chairman. At this point, the members were asked who was in favor of J. Robbins for Chairman, and it was approved unanimously. J. Robbins then nominated E. C. for Vice Chair, but she declined the nomination. J. Robbins then nominated R. Galante for Vice Chair and E. Cartier seconded it. J. Robbins made a motion to close the nomination for Vice Chair. It was seconded by D. Smutnick. The members were asked who was in favor of R. Galante for Vice Chair and it was approved unanimously. The nomination of officers was then closed.

IV. OTHER BUSINESS

- A. Agenda items for next meeting – N/A
- B. Citizen's Comments – N/A

Jim Robbins then spoke to the board regarding the upcoming year of meetings. He asked that the clerk get a copy of the meeting schedule to D. Smutnick along with a copy of the P&Z regulations, subdivision regulations, a copy of the book "What's Legally Required", and a loose leaf binder.

- V. **ADJOURNMENT** – D. Smutnick made a motion to adjourn the meeting.
A. Gardner seconded the motion and it was approved unanimously. The meeting adjourned at 7:24 pm.

Respectfully submitted,

Lynn L. Krajewski, Clerk

Date approved: _____